PEPCO HOLDINGS INC Form U-13-60 April 30, 2004

Form U-13-60 Mutual and Subsidiary Service Companies

ANNUAL REPORT

For the Period

Beginning January 1, 2003 and Ending December 31, 2003

TO THE

U.S. SECURITIES AND EXCHANGE COMMISSION

OF

PHI Service Company

A Subsidiary Service Company

Date of Incorporation: January 16, 1998

State or Sovereign Power under which Incorporated or Organized: Delaware

Location of Principal Executive Offices of Reporting Company:

800 King Street Wilmington, DE 19899

Name, title, and address of officer to whom correspondence concerning this report should be addressed:

James P. Lavin Vice President & Controller 701 Ninth Street, N.W. Washington, DC 20068

Name of Principal Holding Company Whose Subsidiaries are served by Reporting Company:

Pepco Holdings, Inc.

- 1. TIME OF FILING. Rule 94 provides that on or before the first day of May in each calendar year, each mutual service company and each subsidiary service company as to which the Commission shall have made a favorable finding pursuant to Rule 88, and every service company whose application for approval or declaration pursuant to Rule 88 is pending shall file with the Commission an annual report on Form U-13-60 and in accordance with the Instructions for that form.
- 2. NUMBER OF COPIES. Each annual report shall be filed in duplicate. The company should prepare and retain at least one extra copy for itself in case correspondence with reference to the report becomes necessary.
- 3. PERIOD COVERED BY REPORT. The first report filed by any company shall cover the period from the date the Uniform System of Accounts was required to be made effective as to that company under Rules 82 and 93 to the end of that calendar year. Subsequent reports should cover a calendar year.
- 4. REPORT FORMAT. Reports shall be submitted on the forms prepared by the Commission. If the space provided on any sheet of such form is inadequate, additional sheets may be inserted of the same size as a sheet of the form or folded to such size.
- 5. MONEY AMOUNTS DISPLAYED. All money amounts required to be shown in financial statements may be expressed in whole dollars, in thousands of dollars or in hundred thousands of dollars, as appropriate and subject to provisions of Regulation S-X (Section 210.3-01(c)).
- 6. DEFICITS DISPLAYED. Deficits and other like entries shall be indicated by the use of either brackets or a parenthesis with corresponding reference in footnotes. (Regulation S-X, Section 210.3-01 (c)).
- 7. MAJOR AMENDMENTS OR CORRECTIONS. Any company desiring to amend or correct a major omission or error in a report after it has been filed with the Commission shall submit an amended report including only those pages, schedules, and entries that are to be amended or corrected. A cover letter shall be submitted requesting the Commission to incorporate the amended report changes and shall be signed by a duly authorized officer of the company.
- 8. DEFINITIONS. Definitions contained in Instruction 01-8 to the Uniform System of Accounts for Mutual Service Companies and Subsidiary Service Companies, Public Utility Holding Company Act of 1935, as amended February 2, 1979 shall be applicable to words or terms used specifically within this Form U-13-60.
- 9. ORGANIZATION CHART. The service company shall submit with each annual report a copy of its current organization chart.

- 10. METHODS OF ALLOCATION. The service company shall submit with each annual report a listing of the currently effective methods of allocation being used by the service company and on file with the Securities and Exchange Commission pursuant to the Public Utility Holding Company Act of 1935.
- 11. ANNUAL STATEMENT OF COMPENSATION FOR USE OF CAPITAL BILLED. The service company shall submit with each annual report a copy of the annual statement supplied to each associate company in support of the amount of compensation for use of capital billed during the calendar year.
- 12. ELECTRONIC FILERS. Electronic filers are subject to Regulation S-T and the EDGAR Filer Manual. Any rule or instruction therein shall be controlling unless otherwise specifically provided in rules or instructions pertaining to the submission format documents.

Data that appears in tabular or columnar format shall be marked as prescribed in the EDGAR Filer Manual.

Signatures shall be in typed form rather than manual format. See rule 13 of Regulation S-T.

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LISTING OF SCHEDULES AND ANALYSIS OF ACCOUNT

Description of Schedules and Accounts		Schedule or Account Number		Page Number
COMPARATIVE BALANCE SHEET		Schedule	I	4-5
	Service Company Property	Schedule	II	6-7
	Accumulated Provision for Depreciation and Amortization of Service Company			
	Property	Schedule	III	8
	Investments	Schedule	IV	9
	Accounts Receivable from Associate Companies	Schedule	v	10-10a

	Fuel Stock Expenses Undistributed	Schedule	VI	11
	Stores Expense Undistributed	Schedule	VII	12
	Miscellaneous Current and Accrued Assets	Schedule	VIII	13
	Miscellaneous Deferred Debits	Schedule	IX	14
	Research, Development, or Demonstration	0.1.1.1	V	1.5
	Expenditures	Schedule	X	15
	Proprietary Capital	Schedule	XI	16
	Long-Term Debt	Schedule	XII	17
	Current and Accrued Liabilities	Schedule	XIII	18
	Notes to Financial Statements	Schedule	XIV	19-20
COMPARATIVE S	TATEMENT OF INCOME	Schedule	XV	21
	Analysis of Billing - Associate Companies	Account	457	22
	Analysis of Billing - Non associate Companies	Account	458	23
	Analysis of Charges for Service - Associate and Non associate Companies	Schedule	XVI	24
	Schedule of Expense by Department or Service Function	Schedule	XVII	25-27
	Departmental Analysis of Salaries	Account	920	28-29
	Outside Services Employed	Account	923	30-32
	Employee Pensions and Benefits	Account	926	33
	General Advertising Expenses	Account	930.1	34
	Miscellaneous General Expenses	Account	930.2	35
	Rents	Account	931	36
	Taxes Other Than Income Taxes	Account	408	37
	Donations	Account	426.1	38

	Other Deductions	Account	426.5	39
	Notes to Statement of Income	Schedule	XVIII	40
LISTING OF INSTRUCTIONAL FILING REQUIREMENTS				
Description of Reports or Statements				
ORGANIZATION CHART				
METHODS OF ALLOCATION				
ANNUAL STATEMENT OF COMPENSATION FOR USE OF CAPITAL BILLED				
SIGNATURE				

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ANNUAL REPORT OF: PHI Service Company

SCHEDULE I - COMPARATIVE BALANCE SHEET

Give balance sheet of the Company as of December 31 of the current and prior year

Account	Assets and Other Debits	As of December 31			
			Current 2003		Prior 2002
			(In Tho	usands)	
	SERVICE COMPANY PROPERTY				
101	Service Company Property (Schedule II)	\$	65,929	\$	84,759
107	Construction work in progress (Schedule II)			_	
	Total Property	\$	65,929	\$	84,759
108	Less accumulated provision for depreciation and amortization of service company				
	property (Schedule III)	<u>\$</u>	36,156	\$	41,144
	Net Service Company Property	\$	29,773	\$	43,615

INVESTMENTS

121	Nonutility Property	\$	1,444	\$	890
123	Investments in associate companies (Schedule IV)	·	, -		<u>-</u>
124	Other investments (Schedule IV)		-		_
128	Special Funds		22,104	_	23,684
	Total Investments	\$	23,548_	\$	24,574_
	CURRENT AND ACCRUED ASSETS	Ψ	23,340	Ψ	24,374
121		¢		¢	(54)
131	Cash	\$	-	\$	(54)
134	Special deposits		-		-
135	Working funds		248		83
136	Temporary cash investments (Schedule IV)		-		-
141	Notes receivable		-		-
143	Accounts receivable		1,371		1,535
144	Accumulated provision for uncollectible accounts		-		-
146	Accounts receivable from associate companies (Schedule V)		45,934		30,396
152	Fuel stock expenses undistributed (Schedule VIII)		-		-
154	Materials and supplies		-		-
163	Stores expense undistributed (Schedule VII)		-		-
165	Prepayments		8,782		6,501
171	Interest and Dividends Receivable		-		-
174	Miscellaneous current and accrued assets				
	(Schedule VIII)		-		-
	Total Current and Accrued Assets	<u>\$</u>	56,335	<u>\$</u>	38,461

DEFERRED DEBITS

181	Unamortized debt expense	\$ -	\$ -
183	Preliminary Survey and Investigation	-	-
184	Clearing accounts	(20)	2
186	Miscellaneous deferred debits (Schedule IX)	44,626	3,524
188	Research, development, or demonstration expenditures (Schedule X)	-	-
190	Accumulated deferred income taxes	(92)	 1,036
	Total Deferred Debits	<u>\$ 44,514</u>	\$ 4,562
	TOTAL ASSETS AND OTHER DEBITS	<u>\$ 154,170</u>	\$ 111,212

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ANNUAL REPORT OF: PHI Service Company

SCHEDULE I - COMPARATIVE BALANCE SHEET

Account	Assets and Other Debits]	As of December 31	
		Current 2003		Prior 2002
		(I	In Thousands)	
	PROPRIETARY CAPITAL			
201	Common stock issued (Schedule XI)	\$	1	\$ 1
211	Miscellaneous paid-in-capital (Schedule XI)		-	-
215	Appropriated retained earnings (Schedule XI)		-	_

216	Unappropriated retained earnings (Schedule XI)	(767)	(492)
	Total Proprietary Capital	<u>\$ (766)</u>	<u>\$ (491)</u>
	LONG - TERM DEBT		
223	Advances from associate companies (Schedule XII)	\$ -	\$ -
224	Other long-term debt (Schedule XII)	-	-
225	Unamortized premium on long-term debt	-	-
226	Unamortized discount on long-term debt	_	_
	Total Long - Term Debt	<u>\$</u>	<u>\$</u>
	CURRENT AND ACCRUED LIABILITIES		
184	Clearing accounts	\$ 18	\$ 8
231	Notes payable	-	-
232	Accounts payable	14,074	8,323
233	Notes payable to associate companies		
	(Schedule XIII)	54,570	41,617
234	Accounts payable to associate companies		
	(Schedule XIII)	-	-
236	Taxes accrued	(2,435)	697
237	Interest accrued	60	62
238	Dividends declared	-	-
241	Tax collections payable	29	14
242	Miscellaneous current and accrued liabilities		

	(Schedule XIII)	79,7	<u>56</u>	50,715
	Total Current and Accrued Liabilities	<u>\$ 146.0</u>	<u>\$</u>	101,436
	DEFERRED CREDITS			
253	Other deferred credits	\$	- \$	-
254	Other regulatory liabilities		-	-
255	Accumulated deferred investment tax credits		<u> </u>	_
	Total Deferred Credits	\$	<u>-</u> <u>\$</u>	
	ACCUMULATED DEFERRED INCOME TAXES			
282	Accumulated deferred income taxes-Other Property	\$ 4,44	4 \$	6,336
283	Accumulated deferred income taxes-Other	4,4	20	3,931
	Total Accumulated Deferred Income Taxes	\$ 8,8	<u>64</u> <u>\$</u>	10,267
	TOTAL LIABILITIES AND PROPRIETARY CAPITAL	<u>\$ 154,1</u>	<u>70</u> <u>\$</u>	111,212

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ANNUAL REPORT OF: PHI Service Company

For the Year Ended December 31, 2003

(In Thousands)

SCHEDULE II - SERVICE COMPANY PROPERTY

	Description COMPANY	Balance At Beginning of Year	Additions	Retirements or Sales (1)	Other Changes	Balance At Close of Year
PROPERT	ГΥ					
Account						
301	Organization	\$ -	\$ -	\$ -	\$ -	\$ -
303	Miscellaneous Intangible Plant	9,460	-	(742)	-	8,718
304	Land and Land Rights	-	1,227	-	-	1,227
305	Structures and Improvements	14,481	-	-	-	14,481
306	Leasehold Improvements	-	-	-	-	-
307	Equipment(2)	53,960	843	(20,106)	(76)	34,621
308	Office Furniture and Equipment	6,858	-	-	-	6,882
309	Automobiles, Other Vehicles and Related Garage Equipment	-	_	_	-	-
310	Aircraft and Airport Equipment	-	-	-	-	-
311	Other Service Company Property(3)	-				
	SUBTOTAL	\$ 84,759	\$ 2,070	\$ (20,848)	\$ (76)	\$ 65,929
107	Construction Work in Progress (4)		-		-	_

TOTAL	<u>\$ 84,759</u>	<u>\$ 2,070</u>	\$ (20,848)	<u>\$ (76)</u>	\$ 65,929	
	-	-		-	-	
(1) Provide an explanation of those changes considered material:						
Retired \$20.1 million of IT Hardware (servers and desktop equipment)						

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ANNUAL REPORT OF: PHI Service Company

For the Year Ended December 31, 2003

(In Thousands)

SCHEDULE II - CONTINUED

(2) Sub accounts are required for each class of equipment owned. The service company shall provide a listing by sub account of equipment additions during the year and the balance at the close of the year:

Subaccount Description	Additions	Balance At Close of Year
Computer Hardware	\$ 843	\$ 26,069
Computer Software	-	8,132
Typewriters, Calculators, Copiers, & Duplicating	-	-
Office Services Printing and Stationary Equipment	-	-
Cafeteria & Kitchen Equipment	_	420
TOTAL	<u>\$ 843</u>	<u>\$ 34.621</u>

(3) Describe Other Service Company

Property:

Not Applicable

(4) Describe Construction Work in

Progress:

Asset Under Construction Capitalized Value Description
Date

Not Applicable

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ANNUAL REPORT OF: PHI Service Company

For the Year Ended December 31, 2003

(In Thousands)

SCHEDULE III

ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF SERVICE COMPANY PROPERTY

Description	Balance At	Additions	Retirements	Other	Balance
	Beginning	Charged to	(1)	Changes	At Close

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		of Year	Account 403		Add (Deduct)	of Year
Account						
301	Organization	\$ -	\$ -	\$ -	\$ -	\$ -
303	Miscellaneous Intangible Plant	5,524	1,821	(482)	-	6,863
304	Land and Land Rights	-			-	-
305	Structures and Improvements	1,586	476	-	-	2,062
306	Leasehold Improvements	-			-	-
307	Equipment(2)	32,992	9,793	(17,520)	(57)	25,208
308	Office Furniture and Equipment	1,042	981	-	-	2,023
309	Automobiles, Other Vehicles and Related Garage Equipment	-	-	-	_	_
310	Aircraft and Airport Equipment	-	-	-	-	-
311	Other Service Company Property	-	-			
	TOTAL	<u>\$ 41,144</u>	\$ 13,071	\$(18,002)	\$ (57)	<u>\$36,156</u>

⁽¹⁾ Provide an explanation of those changes considered material:

Retired \$20.1 million of IT Hardware (servers and desktop equipment)

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ANNUAL REPORT OF: PHI Service Company

For the Year Ended December 31, 2003

(In Thousands)

SCHEDULE IV - INVESTMENTS

INSTRUCTIONS: Complete the following schedule concerning investments.

Under Account 124, "Other Investments", state each investment separately, with description, including the name of the issuing company, number of shares or principal amount, etc.

Under Account 136, "Temporary Cash Investments", list each investment separately.

Description	Balance At Beginning of Year	Balance At Close of Year	
Account 123 - Investment in Associate Companies	\$ -	\$ -	
Account 124 - Other Investments	-	-	
Account 136 - Temporary Cash Investments	_		
TOTAL	\$ <u>-</u>	\$	

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ANNUAL REPORT OF: PHI Service Company

For the Year Ended December 31, 2003

(In Thousands)

SCHEDULE V - ACCOUNTS RECEIVABLE FROM ASSOCIATE COMPANIES

INSTRUCTIONS: Complete the following schedule listing accounts receivable from each

associate company. Where the service company has provided

accommodation or convenience payments for associate companies, a separate listing of total payments for each associate company by

subaccount should be provided.

Balance At Beginning of

Beginning of Balance At
Description Year Close of Year

Account 146 - Accounts Receivable from Associate Companies

Potomac Electric Power Company	\$ (786)	\$ 14,060
Delmarva Power & Light Company	11,102	13,426
Atlantic City Electric Company	12,965	13,324
Atlantic City Electric Transition Funding LLC	3	1,355
Conectiv Delmarva Generation, Inc.	1,393	1,321
Delaware Operating Services Company	-	914
PHI Operating Services Company	-	193
Conectiv Bethlehem, LLC	475	629
Conectiv Atlantic Generation, LLC	139	481
Pepco Energy Services, Inc.	188	471
Vineland Limited, Inc.	1	340
Atlantic Southern Properties	113	145
Thermal Energy Limited Partnership	231	120
Pedrick Generation, Inc.	149	118
Conectiv Thermal Systems	57	74
Potomac Capital Investment Corporation	37	71
Conectiv Holding Company, Inc.	148	55
Vineland General, Inc.	2	54
Pepco Holdings, Inc.	72	35
ATE Investments, Inc.	2	29
ACE REIT, Inc.	-	16
King Street Assurance LTD	10	11
Binghamton General, Inc.	5	5

Conectiv Pennsylvania Generation LLC	42	4
Pepco Communications, Inc.	6	4
Binghamton Limited, Inc.	3	4
DCTC-Burney, Inc.	2	3
Conectiv Energy Holding Company	1,056	-
Conectiv Services II, Inc.	10	-
Conectiv Operating Services Company	1,658	-
Atlantic Generation, Inc.	27	-
Vital Services Home, LLC	11	-
Conectiv Mid Merit LLC	231	(5)
Conectiv Properties and Investments, Inc.	152	(25)
Conectiv Solutions LLC	44	(35)
Conectiv Communications, Inc.	(180)	(194)
Conectiv Energy Supply, Inc.	1,028	(1,069
)
TOTAL RECEIVABLES	\$ 30,396	<u>\$ 45,934</u>

Analysis of Convenience or Accommodation Payments:

See Schedule V (a)

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ANNUAL REPORT OF: PHI Service Company

For the Year Ended December 31, 2003

(In Thousands)

SCHEDULE V (a) - Analysis of Convenience or Accommodation Payments

Company Name	Total <u>Payments</u>	
ACE REIT, Inc	\$	16
ATE Investments, Inc.		99
Atlantic City Electric Company		37,690
Atlantic City Electric Transition Funding, LLC		1,277
Atlantic Generation, Inc.		81
Atlantic Jersey Thermal Systems		4
Atlantic Southern Properties		1,739
ATS Operating Services, Inc		24
Binghamton General Inc		1
Conectiv Atlantic Generation, LLC		12,918
Conectiv Bethlehem, LLC		983
Conectiv Communications, Inc.		116
Conectiv Delmarva Generation, Inc.		5,550
Conectiv Energy Holding Co.		1
Conectiv Energy Supply, Inc.		8,007
Conectiv Holding Company, Inc.		340
Conectiv Mid-Merit, Inc.		223
Conectiv Mid-Merit, LLC		154
Conectiv Operating Services Company		1,015
Conectiv Pennsylvania Generation		93
Conectiv Pennsylvania Generation, LLC		91
Conectiv Properties and Investments, Inc.		361
Conectiv Services II, Inc.		964
Conectiv Solutions, LLC		185

Conectiv Thermal Systems	449
DCI II, Inc.	100
DCTC-Burney, Inc.	6
Delaware Operating Services Company	3,151
Delmarva Power & Light Company	32,011
King Street Assurance Ltd	8,928
Pedrick Generation Inc.	12
Pepco Holdings Inc	3,220
PHI Operating Services Company	228
Potomac Capital Investment Corp	432
Potomac Electric Power Company	45,241
Potomac Energy Services, Inc.	377
Thermal Energy Limited Partnership	947
Vineland General, Inc.	40
Vineland LTD, Inc.	328
	<u>\$ 167,402</u>

The majority of convenience payments relate to benefits and outside legal, consulting and purchased power expenses paid to vendors who bill more than one system affiliate on one invoice, and expenses incurred by system affiliates who do not have a checking account.

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ANNUAL REPORT OF: PHI Service Company

For the Year Ended December 31, 2003

(In Thousands)

Total Payments

SCHEDULE VI - FUEL STOCK EXPENSE UNDISTRIBUTED

INSTRUCTIONS: Report the amount of labor and expenses incurred with respect to fuel stock expenses during the year and indicate amount attributable to each associate

company. Under the section headed "summary" listed below give an overall report of the fuel functions performed by the service company.

<u>Description</u>	<u>Labor</u>	<u>Expenses</u>	<u>Total</u>
Account 152 - Fuel Stock Expenses Undistributed	<u>\$</u>	<u>\$</u>	<u>\$</u>
TOTAL	<u>\$</u>	<u>\$ -</u>	<u>\$</u>

Summary:

Not Applicable

ANNUAL REPORT OF: PHI Service Company

For the Year Ended December 31, 2003

(In Thousands)

SCHEDULE VII - STORES EXPENSE UNDISTRIBUTED

INSTRUCTIONS: Report the amount of labor and expenses incurred with respect to stores

expense during the year and indicate amount attributable to each associate

company.

<u>Descrip</u>	tion <u>Labor</u>	<u>Expenses</u>	<u>Total</u>
Account 163 - Stores Expense Undistributed	<u>\$</u>	<u>\$</u>	<u>\$</u>
	\$ -	<u>\$</u>	<u>\$</u>

TOTAL

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ANNUAL REPORT OF: PHI Service Company

For the Year Ended December 31, 2003

(In Thousands)

SCHEDULE VIII - MISCELLANEOUS CURRENT AND ACCRUED ASSETS

INSTRUCTIONS: Provide detail of items in this account. Items less than \$10,000 may be

grouped, showing the number of items in each group.

Description Balance At Balance At Beginning of

Close of Year

	Year		
Account 174 - Miscellaneous Current and Accrued Assets	<u>\$</u> -	<u>\$</u> -	
TOTAL	<u>\$ -</u>	<u>\$</u>	

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ANNUAL REPORT OF: PHI Service Company

For the Year Ended December 31, 2003

(In Thousands)

SCHEDULE IX - MISCELLANEOUS DEFERRED DEBITS

INSTRUCTIONS: Provide detail of items in this account. Items less than \$10,000 may be

grouped by class, showing the number of items in each class.

<u>Description</u>	Balance At Beginning of Year	Balance At Close of Year
Account 186 - Miscellaneous Deferred Debits		
Prepaid Pension	\$ -	\$ 43,158
Intangible Asset-Supplemental Executive Retirement Plan	1,483	1,483
SAP Costs-Deferred	2,000	-
Property Sales	42	-
Other	(1)	(15)
TOTAL	<u>\$ 3,524</u>	<u>\$ 44.626</u>

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ANNUAL REPORT OF: PHI Service Company

For the Year Ended December 31, 2003

(In Thousands)

SCHEDULE X RESEARCH, DEVELOPMENT OR DEMONSTRATION EXPENDITURES

INSTRUCTIONS: Provide a description of each material research, development, or

demonstration project which incurred costs by the service

corporation during the year.

<u>Description</u> <u>Amount</u>

Account 188 - RESEARCH, DEVELOPMENT, OR DEMONSTRATION EXPENDITURES \$

TOTAL \$ -

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ANNUAL REPORT OF: PHI Service Company

For the Year Ended December 31, 2003

SCHEDULE XI - PROPRIETARY CAPITAL

Outstanding Close of Period

Account Class of Number of Par or Stated No. of Total Amount

Number	Stock	Shares Authorized	Value Pe	er Share	Shares		
201	Common Stock Issued	1,000	\$	1.00	1,000	\$	1,000
INSTRUCTIO	•	amounts in each a			tion, disclosing the go.	eneral nat	ure of

Description Amount

Account 211 - Miscellaneous Paid-In
Capital \$
Account 215 - Appropriated Retained ______
Earnings

TOTAL \$ -

INSTRUCTIONS:

Give particulars concerning net income or (loss) during the year, distinguishing between compensation for the use of capital owed or net loss remaining from servicing nonassociates per the General Instructions of the Uniform System of Accounts. For dividends paid during the year in cash or otherwise, provide rate percentage, amount of dividend, date declared and date paid.

	Description	Be	lance At ginning f Year	Net Income or (Loss)		Dividends Paid		Balance At Close of Year				
Account 21 Unappropri Earnings		\$	(492)		\$	((275)	\$		<u>\$</u>	<u>(767)</u>	
	TOTAL	\$	(492)		\$	((275)	\$	_	\$	(767)	

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ANNUAL REPORT OF: PHI Service Company

For the Year Ended December 31, 2003 (In Thousands)

SCHEDULE XII - LONG-TERM DEBT

INSTRUCTIONS dvances from associate companies should be reported separately for advances on notes, and advances on operation account. Names of associate companies from which advances were received shall be shown under the class a series of obligation column. For Account 224 - Other Long-Term Debt provide the name of the creditor companization, terms of the obligation, date of maturity, interest rate, and the amount authorized and outstanding.

	Terms							
	of							
	Oblig							
	Class							
	&							
	Series	Date			Balance At			Balanc
	of	of	Interest	Amount	Beginning		Deductions	Close
	Obligation	Maturity	Rate	Amortized	of Year	Additions	(1)	Yea
Account	t 223 -				\$ -			\$
Account Advance					\$ -			\$
		ate			\$ -			\$
	es from Associa	ate			\$ -			\$

Account 224 -

Other Long-Term Debt

29

TOTAL \$ -

(1) Give an explanation of deductions:

Not Applicable

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ANNUAL REPORT OF: PHI Service Company

For the Year Ended December 31, 2003

(In Thousands)

SCHEDULE XIII - CURRENT AND ACCRUED LIABILITIES

INSTRUCTIONS: Provide balance of notes and accounts payable to each associate

company. Give description and amount of miscellaneous current and accrued liabilities. Items less than \$10,000 may be grouped, showing the

number of items in each group.

	<u>Description</u>	Balance At Beginning of Year	Balance At Close of Year
Account 233 Companies	 Notes Payable to Associate Pepco Holdings, Inc. Money Pool 	\$ 41,617	<u>\$ 54,570</u>
	TOTAL	\$ 41,617	<u>\$ 54,570</u>
Account 234 Companies	- Accounts Payable to Associate	\$ - 	\$ -
	TOTAL	<u>\$</u>	<u>\$</u>

Account 242 - Miscellaneous Current and Accrued Liabilities

Pension/OPEB	\$ 15,272	\$ 42,329
Deferred Savings and Thrift	19,172	18,460
Accrued Vacation	2,200	8,769
Incentive	7,112	4,482
Severance	5,230	3,764
Health Claims Reserve	1,808	1,808
Supplemental Executive Retirement Plan	(2,079)	(67)
License Fees	1,899	-
Other	<u> </u>	211
TOTAL	<u>\$ 50,715</u>	\$ 79,756

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ANNUAL REPORT OF: PHI Service Company

For the Year Ended December 31, 2003 SCHEDULE XIV - NOTES TO FINANCIAL STATEMENTS

INSTRUCTIONS:

The space below is provided for important notes regarding the financial statements or any account thereof. Furnish particulars as to any significant contingent assets of liabilities existing at the end of the year. Notes relating to financial statements shown elsewhere in this report may be indicated here by reference.

1. Organization

On August 1, 2002, Conectiv was acquired by Pepco Holdings, Inc. (PHI) in a transaction pursuant to an Agreement and Plan of Merger (the Conectiv/Pepco Merger Agreement), dated as of February 9, 2001, among PHI (formerly New RC, Inc.), Conectiv and Potomac Electric Power Company (Pepco), in which Pepco and Conectiv merged with subsidiaries of PHI (the Conectiv/Pepco Merger). As a result of the Conectiv/Pepco Merger, Conectiv and Pepco each became subsidiaries of PHI. In addition, Conectiv contributed Conectiv Resource Partners, Inc. (the name of which changed to PHI Service Company on August 8, 2002) (CRP) to PHI, effective August 1, 2002. CRP was the service company for Conectiv for the period prior to the Conectiv/Pepco Merger, and continued as the service company for PHI for the period subsequent to the merger, operating under its new name, PHI Service Company.

2. Service Company Property and Non-Utility Property

PHI Service Company (Service Company) property and non-utility property are stated at original cost, including property additions. Capitalized interest is included in the original cost and represents the cost of borrowed and equity funds used to finance construction of new facilities. The annual provision for depreciation on service company and non-utility property is computed on the straight-line basis using composite rates by classes of depreciable property. Accumulated depreciation is charged with the cost of depreciable property retired, including removal costs less salvage and other recoveries.

3. Income Taxes

PHI Service Company, as a subsidiary of Pepco Holdings, Inc. (PHI), is included in the consolidated federal income tax return of PHI. Income taxes are allocated to the Service Company based upon its taxable income or loss, determined on a separate return basis. The financial statements include two categories of income taxes-current and deferred. Current income taxes represent the Service Company's share of amounts of tax expected to be reported on PHI's federal and state income tax returns. Deferred income tax assets and liabilities represent the tax effects of temporary differences between the financial statements and tax bases of existing assets and liabilities and are measured using presently enacted tax rates. Deferred income tax expense represents the net change during the reporting period in the net deferred tax liability.

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4. Pension and Other Postretirement Benefits

Service Company employees are covered by the PHI retirement plan. Effective December 31, 2002, following the August 1, 2002 Pepco and Conectiv merger, the Pepco General Retirement Plan and the Conectiv Retirement Plan were merged into the Pepco Holdings Retirement Plan (PHI Retirement Plan). The provisions and benefits of the merged plan for Service Company employees are identical to the original plan in which each employee participated prior to the merger of the plans. That is, Service Company employees who are former Pepco employees are provided benefits identical to the former Pepco General Retirement Plan and Service Company employees who are former CRP employees are provided benefits identical to the former Conectiv Retirement Plan. The PHI Retirement Plan, as of December 31, 2003, had a projected benefit obligation of \$1,579.2 million and trust fund assets with a fair value of \$1,462.8 million, resulting in an under-funded status of \$116.4 million. Due to an unrecognized actuarial loss, an asset of \$140.9 million was reflected on PHI's Consolidated December 31, 2003 Balance Sheet. During 2003, the Service Company incurred expense of \$12.8 million for pension service and interest costs, net of expected return on assets.

Service Company employees are covered by PHI's other postretirement benefit plans which as of December 31, 2003 had a projected benefit obligation of \$511.9 million and trust fund assets with a fair value of \$145.2 million, resulting in an under-funded status of \$366.7 million, of which \$266.9 million was reflected on PHI's Consolidated December 31, 2003 Balance Sheet. During 2003, the Service Company incurred an expense of \$15.2 million for other postretirement service and interest costs, net of expected return on assets.

During 2003, the proportionate share of the Pepco Prepaid Pension Asset (\$43.2 million) and Accrued OPEB liability (\$7.6 million) related to former Pepco employees who moved into the Service Company effective January 1, 2003 was transferred to the Service Company.

PHI also maintains 401(k) savings plans for covered employees, including employees of the Service Company. Under these plans, PHI makes contributions on behalf of participants. The amount expensed by the Service Company for PHI's matching contributions was \$3.0 million in 2003.

5. Rents

The Service Company leases office buildings and business equipment from associate companies. These eases are accounted for as operating leases.

6. Money Pool

The Money Pool exists to permit affiliate companies to borrow excess cash from other affiliate companies. PHI Service Company serves as the Administrator for the

System Money Pool.

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ANNUAL REPORT OF: PHI Service Company

For the Years Ended December 31, 2003 and 2002 (In Thousands)

SCHEDULE XV - COMPARATIVE STATEMENT OF INCOME

Account	Description	Y	urrent Year 2003	Prior Year 2002		
	INCOME					
457	Services rendered to associate companies	\$	333,925	\$	263,094	
458	Services rendered to nonassociate companies		-		-	
421	Miscellaneous income or loss	_	_			
	TOTAL INCOME	\$	333,925	<u>\$</u>	263,094	
	EXPENSE					
912-13	Marketing & Advertising	\$	141	\$	182	
920	Salaries and wages		124,945		114,723	
921	Office Supplies and expenses		31,298		22,868	
922	Administrative expenses transferred-credit		-		-	

923	Outside services employed	45,040	45,965
924	Property insurance	4,080	958
925	Injuries and damages	7,815	2,647
926	Employee pensions and benefits	63,937	41,266
928	Regulatory commission expense	-	-
929	Duplicate charges-credit	(39)	(11)
930.1	General advertising expense	154	122
930.2	Miscellaneous general expenses	5,795	3,519
931	Rents	31,603	15,546
932	Maintenance of structures and equipment	246	238
403	Depreciation and amortization expense	13,071	12,847
408	Taxes other than income taxes	1,553	494
409	Income taxes	550	957
410	Provision for deferred income taxes	(275)	(428)
411	Provision for deferred income taxes-credit	-	-
411.5	Investment tax credit	-	-
426.1	Donations	903	633
426.5	Other deductions	2,845	90
427	Interest on long-term debt	-	-
430	Interest on debt to associate companies	538	1,007
431	Other interest expense		
	TOTAL EXPENSES	<u>\$ 334,200</u>	\$ 263,623
	NET INCOME OR (LOSS)	\$ (275)	<u>\$ (529)</u>

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ANNUAL REPORT OF: PHI Service Company

For the Year Ended December 31, 2003

(In Thousands)

ANALYSIS OF BILLING

ASSOCIATE COMPANIES - ACCOUNT 457

Name of Associate Company	Direct Costs Charged 457-1	Indirect Costs Charged 457-2		Compensation For Use of Capital 457-3	Total Amount Billed
Delmarva Power & Light Company	\$25,909	\$74,203	*	\$ 201	\$100,313
Atlantic City Electric Company	19,567	69,741	*	166	89,474
Atlantic City Electric Transition Funding LLC	75	-		-	75
Conectiv Properties and Investments, Inc.	53	78		1	132
DCI II, Inc.	1	-		-	1
Conectiv Operating Services Company	1,466	254		-	1,720
Delaware Operating Services Company	3,187	5,087		23	8,297
PHI Operating Services Company	69	1,275		-	1,344
DCTC-Burney, Inc.	46	9		-	55
Conectiv Energy Supply, Inc.	18,610	2,532		11	21,153
	1,905	9,061		53	11,019

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Conectiv Delmarva	
Generation, Inc.	

Conectiv Atlantic Generation, LLC	855	1,595	6	2,456
Conectiv Mid Merit, Inc.	462	76	-	538
Conectiv Mid Merit LLC	388	54	-	442
Conectiv Bethlehem LLC	3,922	645	8	4,575
Conectiv Pennsylvania Generation, Inc.	128	6	-	134
Conectiv Pennsylvania Generation LLC	64	13	-	77
Conectiv Energy Holding Co.	2	-	-	2
Atlantic Southern Properties	52	133	1	186
Atlantic Generation, Inc.	51	9	-	60
Vineland Limited, Inc.	11	1		12
Vineland General, Inc.	11	1		12
ATE Investments, Inc.	6	3	-	9
King Street Assurance LTD	16	56	-	72
Conectiv Services II, Inc.	63	-	-	63
Conectiv Solutions LLC	52	40	-	92
Conectiv Thermal Systems	272	667	1	940
Thermal Energy Limited Partnership	99	253	3	355
Conectiv Communications, Inc.	29	85	-	114
Potomac Electric Power Company	22,048	60,684	53	82,785

Potomac Capital Investment Corporation	70	1,093	1	1,164
Pepco Communications, Inc.	-	50	-	50
Pepco Energy Services, Inc.	117	4,804	10	4,931
Pepco Holdings, Inc.	18	1,228	-	1,246
Conectiv Holding Company, Inc.	27			27
TOTAL	<u>\$99,651</u>	<u>\$233,736</u>	\$ 538	<u>\$333,925</u>

^{*} Includes a total of \$82.9 million charged only to Delmarva Power & Light Company and Atlantic City Electric Company (who do business as "Conectiv Power Delivery") related to services provided by Conectiv Power Delivery business support groups. These groups, and their related costs, are in the Service Company because they provide services to both of these utilities.

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ANNUAL REPORT OF: PHI Service Company

For the Year Ended December 31, 2003

(In Thousands)

ANALYSIS OF BILLING

NONASSOCIATE COMPANIES - ACCOUNT 458

Name of Nonassociate Company	Direct Costs Charged 458-1	Indirect Costs Charged 458-2	Compensation For Use of Capital 458-3	Total Cost	Excess or Deficiency 458-4	Total Amount Billed
TOTAL	\$ -	\$ -	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

INSTRUCTION: Provide a brief description of the services rendered to each nonassociate company.

NOT APPLICABLE

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ANNUAL REPORT OF: PHI Service Company

For the Year Ended December 31, 2003

(In Thousands)

SCHEDULE XVI - ANALYSIS OF CHARGES FOR SERVICES

ASSOCIATE AND NONASSOCIATE COMPANIES

	Associate Company Charges				Nonassociate Company Charges			
Descript Iten		Direct Costs	Indirect Costs	Total	Direct Costs	Indirect Costs	Total	Direct Costs
912-13	Marketin & Advertis		\$ 141	\$ 141	\$	\$	\$	\$
920	Salaries and wages	49,178	75,767	124,945		-	-	49,178

921	Office Supplies and expenses	4,544	26,754	31,298	-	-	-	4,544
922	Administra expenses transferred		-	-	-	-	-	-
923	Outside services employed	11,908	33,132	45,040	-	-	-	11,908
924	Property insurance	-	4,080	4,080	-	-	-	-
925	Injuries and damages	-	7,815	7,815	-	-	-	-
926	Employee2 pensions and benefits	22,382	41,555	63,937	-	-	-	22,382
928	Regulatory commission expense		-	-	-	-	-	-
929	Duplicate charges-cre	- edit	(39)	(39)				-
930.1	General advertising expense	-	154	154	-	-	-	-
930.2	Miscellane general expenses	ou \$ 59	5,636	5,795	-	-	-	159
931	Rents	6,752	24,851	31,603	-	-	-	6,752
932	Maintenand of structures and equipment		246	246	-	-	-	-
403	Depreciation and amortization		8,343	13,071	-	-	-	4,728

	expense							
408	Taxes other than income taxes	-	1,553	1,553	-	-	-	-
409	Income taxes	-	275	275	-	-	-	-
410	Provision for deferred income taxes	-	(275)	(275)	-	-	-	-
411	Provision for deferred income taxes-credit	-	-	-	-	-	-	-
411.5	Investment tax credit	-	-	-	-	-	-	-
426.1	Donations	-	903	903	-	-	-	-
426.5	Other deductions	-	2,845	2,845	-	-	-	-
427	Interest on long-term debt	-	-	-	-	-	-	-
431	Other interest expense		-	-				
	TOTAI <u>\$99</u> EXPENSE		\$233,736	\$333,387	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$99.651</u>
Compensor Use Equity (of							
430	Interest			538		-		

debt to associate companies

TOTAL \$333,925 \$ - \$ - \$99,651

COST OF

SERVICES

INSTRUCTION: otal cost of service will equal for associate and nonassociate companies the total amount billed under their se schedules.

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ANNUAL REPORT OF: PHI Service Company

For the Year Ended December 31, 2003 (In Thousands)

SCHEDULE XVII - SCHEDULE OF EXPENSE DISTIBUTION BY

DEPARTMENT OR SERVICE FUNCTION

Descript	tion of Items	Total Amount	Overhead	Executive Management	Environmental & Safety	Corporate Communications	Information Services
912-13	Marketing & Advertising	\$ 141	\$ -	\$ -	\$ -	\$ 8	\$ -
920	Salaries and wages	124,945	3,353	3,940	1,081	1,224	22,134
921	Office Supplies and expenses	31,298	2,413	414	277	98	15,622
922	Administrative expenses transferred-credit	-	-	-	-	-	-
923	Outside services employed	45,040	83	581	111	393	22,992
924	Property insurance	4,080	-	-	-	-	-
925	Injuries and damages	7,815	-	-	-	-	-

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926	Employee pensions and benefits	63,937	63,820	-	-	-	-
928	Regulatory commission expense	-	-	-	-	-	-
929	Duplicate Charges-credit	(39)	(39)	-	-	-	-
930.1	General advertising expense	154		4	-	1	-
930.2	Miscellaneous general expenses	5,794	163	401	35	211	1,729
931	Rents	31,603	9,742	-		15	13,775
932	Maintenance of structures and equipment	246	-	-	-	-	-
403	Depreciation and amortization expense	13,071	-	-	-	-	8,207
408	Taxes other than income taxes	1,553	15	-	-	-	992
409	Income taxes	550	550	-	-	-	-
410	Provision for deferred income taxes	(275)	(275)	-	-	-	-
411	Provision for deferred income taxes-credit	-	-	-	-	-	-
411.5	Investment tax credit	-	-	-	-	-	-
426.1	Donations	903	-	744	2	30	-
426.5	Other deductions	2,845		-	-	-	2,845
427	Interest on long-term debt	-	-	-	-	-	-

430	Interest on debt to associate companies	538	538	-	-	-	-
431	Other interest expense	<u>-</u> _	-				
	TOTAL EXPENSES	\$334,200	\$80,363	<u>\$6,084</u>	<u>\$1,506</u>	<u>\$1,980</u>	<u>\$88,296</u>

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ANNUAL REPORT OF: PHI Service Company

For the Year Ended December 31, 2003 (In Thousands)

SCHEDULE XVII - SCHEDULE OF EXPENSE DISTIBUTION BY

DEPARTMENT OR SERVICE FUNCTION

Desc	cription of Items	Legal	Human Resources	Controller	Claims & Insurance	Treasury	Government Affairs	Procurement & Supply Chain
912-13	Marketing & Advertising	\$ -	\$ 42	\$ -	\$ -	\$ -	\$ -	\$ -
920	Salaries and wages	3,028	3,892	7,846	1,198	3,499	530	2,949
921	Office Supplies and expenses	294	653	424	71	1,387	104	109
922	Administrative expenses transferred-credit	-	-	-	-	-	-	-
923	Outside services employed	777	3,042	1,778	64	1,597	268	291
924	Property insurance	-	-	-	4,080	-	-	-

925	Injuries and damages	-	-	-	7,815	-	-	-
926	Employee pensions and benefits	-	91	-	-	-	-	-
928	Regulatory commission expense	-	-	-	-	-	-	-
929	Duplicate Charges-credit	-	-	-	-	-	-	-
930.1	General advertising expense	-	34	-	-	-	-	-
930.2	Miscellaneous general expenses	134	305	10	39	(7)	151	51
931	Rents	14	7	-	-	-	22	-
932	Maintenance of structures and equipment	-	-	-	-	-	-	-
403	Depreciation and amortization expense	-	1,342	-	-	-	-	172
408	Taxes other than income taxes	-	-	1	-	-	-	-
409	Income taxes	-	-	-	-	-	-	-
410	Provision for deferred income taxes	-	-	-	-	-	-	-
411	Provision for deferred income taxes-credit	-	-	-	-	-	-	-
411.5	Investment tax credit	-	-	-	-	-	-	-
426.1	Donations	-	-	-	-	-	69	-
426.5	Other deductions	-	-	-	-	-	-	-

427	Interest on long-term debt	-	-	-	-	-	-	-
430	Interest on debt to associate companies	-	-	-	-	-	-	-
431	Other interest expense				-		-	
	TOTAL EXPENSES	\$4,247	<u>\$9,408</u>	<u>\$10,059</u>	<u>\$13,267</u>	<u>\$6,476</u>	<u>\$1,144</u>	<u>\$3,572</u>

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ANNUAL REPORT OF: PHI Service Company

For the Year Ended December 31, 2003 (In Thousands)

SCHEDULE XVII - SCHEDULE OF EXPENSE DISTIBUTION BY

DEPARTMENT OR SERVICE FUNCTION

Desc	cription of Items	Vehicle Manageme		Regulatory	Delivery LOB Support	Energy LOB Support
912-13	Marketing & Advertising	\$ -	\$ -	\$ -	\$ 7	\$ 73
920	Salaries and wages	402	597	3,234	20,871	22,086
921	Office Supplies and expenses	24	274	116	1,769	1,899
922	Administrative expenses transferred-credit	-	-	-	-	-
923	Outside services employed	7	906	80	3,611	1,354
924	Property insurance	-	-	-	-	-

925	Injuries and damages	-	-	-	-	-
926	Employee pensions and benefits	-	-	-	-	26
928	Regulatory commission expense	-	-	-	-	-
929	Duplicate Charges-credit	-	-	-	-	-
930.1	General advertising expense	-	-	-	115	-
930.2	Miscellaneous general expenses	14	52	28	514	521
931	Rents	-	611	-	7	40
932	Maintenance of structures and equipment	-	-	-	-	-
403	Depreciation and amortization expense	46	-	-	1,369	-
408	Taxes other than income taxes	-	-	-	-	-
409	Income taxes	-	-	-	-	-
410	Provision for deferred income taxes	-	-	-	-	-
411	Provision for deferred income taxes-credit	-	-	-	-	-
411.5	Investment tax credit	-	-	-	-	-
426.1	Donations	-	-	1	31	21
426.5	Other deductions	-	-	-	-	-
427	Interest on long-term debt	-	-	-	-	-

430	Interest on debt to associate companies	-	-	-	-	-
431	Other interest expense			=	-	
	TOTAL EXPENSES	<u>\$ 493</u>	\$ 2,440	\$ 3,459	\$ 28,294	\$ 26,020

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ANNUAL REPORT OF: PHI Service Company

For the Year Ended December 31, 2003 (In Thousands)

DEPARTMENTAL ANALYSIS OF SALARIES - ACCOUNT 920

Name of Department

Legal & Corp Secr

Human Resources

Departmental Salary Expense Included in Amounts Billed to

Number of Personnel Non Indicate each department Total Parent Other End of or service function. Year Amount Company Associates Associates **Executive Management** 3,940 253 3,687 \$ 13 1,081 Environmental & Safety 1,081 13 **Corporate Communications** 1,224 1,224 15 **Government Affairs** 530 530 5 292 **Information Systems** 22,133 22,133 **Customer Care** 20,667 20,667 384 Regulatory 3,234 3,234 36 19 Internal Audit 1,368 1,368

104

3,362

3,892

3,466

3,892

37

55

Controller	7,846	-	7,846	-	99
Claims & Insurance	1,198	-	1,198	-	19
Treasury	3,499	70	3,429	-	35
Procurement & Supply Chain	2,949	-	2,949	-	33
Facility & Real Estate Services	609	-	609	-	9

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ANNUAL REPORT OF: PHI Service Company

For the Year Ended December 31, 2003 (In Thousands)

DEPARTMENTAL ANALYSIS OF SALARIES - ACCOUNT 920

Departmental Salary Expense

Name of Department		Included in Am	luded in Amounts Billed to			
Indicate each department or service function.	Total Amount	Parent Company	Other Associates	Non Associates	Number of Personnel End of Year	
Vehicle Management	\$ 402		\$ 402	\$ -	5	
Security & Document Services	597	-	597	-	12	
Delivery LOB Support	20,871	-	20,871	-	275	
Energy LOB Support	22,085	-	22,085	-	209	
Corporate	<u>3,354</u>	Ξ	<u>3,354</u>			
	<u>\$124,945</u>	<u>\$ 427</u>	\$ 124,517	<u>\$</u> _	<u>1,565</u>	

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ANNUAL REPORT OF: PHI Service Company Inc.

For the Year Ended December 31, 2003 (In Thousands)

OUTSIDE SERVICES EMPLOYED - ACCOUNT 923

INSTRUCTIONS:

Provide a breakdown by subaccount of outside services employed. If the aggregate amounts paid to any one payee and included within one subaccount is less than \$100,000, only the aggregate number and amount of all such payments included within the subaccount need be shown. Provide a subaccount for each type of service.

Relationship
"A"=Associate

From Whom Purchased

Description

"NA"=Nonassociate

Amount

Temporary Services:

V	VHITE AMBER	Temporary Employment Services	NA	\$ 1,570
N	ADVANCED NETWORK SOLUTION	Temporary Employment Services	NA	1,106
	COMPUTER TEMPORARIES INC	Temporary Employment Services	NA	602
Α	AJILON	Temporary Employment Services	NA	326
\mathbf{N}	CORNERSTONE MANAGEMENT CONSULTING	Temporary Employment Services	NA	309
P	STUDLEY PROFESSIONAL STAFFING	Temporary Employment Services	NA	297
R	RANDSTAD	Temporary Employment Services	NA	186
M	MRC INC	Temporary Employment Services	NA	165
S	NTEGRITY STAFFING SOLUTIONS	Temporary Employment Services	NA	127
N	MISCELLANEOUS			<u>811</u>
•	30 ITEMS LESS THAN \$100,000)			
	TO	OTAL		<u>\$5,499</u>
Market Res	search Services:			
Ν	MISCELLANEOUS		NA	<u>22</u>
	2 ITEMS LESS THAN \$100,000)			
	TO	OTAL		<u>\$22</u>
Maintenanc	ce Services:			
	BM GLOBAL SERVICES US	Computer Consultants/Services	NA	11,172

	VISALIGN LLC	Computer Consultants/Services	NA	2,699
	SUN MICROSYSTEMS INC	Computer Consultants/Services	NA	695
	STORAGE TECHNOLOGY CORP	Computer Consultants/Services	NA	673
	XEROX CORPORATION	Copier Maintenance Services	NA	301
	CISCO	Computer Consultants/Services	NA	289
	PEPCO - IT SERVICES	Computer Consultants/Services	NA	196
	INSTALLSHIELD SOFTWARE CORP	Computer Consultants/Services	NA	190
	IBM CORPORATION	Computer Consultants/Services	NA	154
	AMERICAN BUILDING MAINTENANCE	Janitorial Services	NA	148
	NETWORK EQUIPMENT TECHNOLOGIES	Communications Services	NA	132
	MISCELLANEOUS		NA	888
	(77 ITEMS LESS THAN \$100,000)			
	Т	OTAL		<u>\$17,537</u>
Legal Se	ervices:			
	COVINGTON & BURLING	Professional Legal Services	NA	709
	RR DONNELLEY RECEIVABLES	Professional Legal Services	NA	399
	PEPPER HAMILTON & SCHEETZ LLP	Professional Legal Services	NA	189

ARIA A KLEES	Professional Legal Services	NA	167
SKADDEN ARPS SLATE MEAGHER & FLOM	Professional Legal Services	NA	110
MISCELLANEOUS		NA	<u>760</u>
(41 ITEMS LESS THAN \$100,000)			
5	ГОТАL		\$ 2,334

ANNUAL REPORT OF: PHI Service Company Inc.

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For the Year Ended December 31, 2003 (In Thousands)

OUTSIDE SERVICES EMPLOYED - ACCOUNT 923 (Continued)

	From Whom Purchased	Description	Relationship "A"=Associate "NA"=Nonassociate	Amount
Audit Ser	vices:			
	PRICEWATERHOUSECOOPERS LLP	Audit Services	NA	\$ 379
	TOTAL			\$ 379
Advertisin	ng Services:			
	MISCELLANEOUS		NA	\$ 64
	(8 ITEMS LESS THAN \$100,000)			
	TOTAL			\$ 64
Training S	Services:			
	MISCELLANEOUS		NA	<u>\$ 195</u>
	(18 ITEMS LESS THAN \$100,000)			
	TOTAL			<u>\$ 195</u>

Collection Services:

	NCO FINANCIAL SYSTEM INC	Collection Services	NA	2,179
	MISCELLANEOUS		NA	20
	(2 ITEMS LESS THAN \$100,000)			
	TOTAL			<u>\$2,199</u>
Other Servi	ces:			
	FLK CONSULTING SERVICES	Consulting Services	NA	1,449
	JAMES LEE WITT ASSOCIATES LLC	Consulting Services	NA	801
	AON CONSULTING INC	Human Resource Services	NA	775
	STANTON COMMUNICATIONS INC	Communications Services	NA	709
	BOARD OF DIRECTORS FEES/DEFERRALS	Consulting Services	NA	480
	BROOKS COURIER SERVICE INC	Courier Services	NA	381
	TWENTY FIRST CENTURY COMMUNICATIONS	Answering Services	NA	306
	AVAYA INC	Consulting Services	NA	284
	KPMG CONSULTING	Financial Consulting Services	NA	279
	SUNGARD RECOVERY SERVICES INC	Disaster Recovery Support Services	NA	275
	SIEGFRIED GROUP LLP	Financial Consulting Services	NA	273
	MAHONEY CONSULTING GROUP	Consulting Services	NA	272
	MARKET STRATEGIES INC	Consulting Services	NA	268
	UTILITY SYSTEMS SOLUTIONS	Operations Consulting Services	NA	255
	MDSI-MOBILE DATA SOLUTIONS	Software support services	NA	251

OCE PRINTING SYSTEMS USA INC	Printing Services	NA	247
MELLON CONSULTANTS INC	Consulting Services	NA	233

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ANNUAL REPORT OF: PHI Service Company Inc.

For the Year Ended December 31, 2003 (In Thousands)

OUTSIDE SERVICES EMPLOYED - ACCOUNT 923 (Continued)

From Whom Purchased	Description	Relationship "A"=Associate "NA"=Nonassociate	An	nount
Trom whom runomased	Description	TVI TVOILUSSOCIUC		10 4111
GLOBAL ENTERPRISE MANAGERS INC	Consulting Services	NA	\$	223
PINNACLE CONSULTING SVCS INC	Consulting Services	NA		217
PITTMAN MCLENAGAN GROUP LC	Consulting Services	NA		192
CASSIDY & PINKARD INC	Consulting Services	NA		175
VERIZON SELECT SERVICES INC	Telecommunications Services	NA		175
PA CONSULTING GROUP	Consulting Services	NA		174
MCCLAFFERTY PRINTING CO	Printing Services	NA		172
BROADGATE CONSULTANTS INC	Consulting Services	NA		170
	Actuarial Services	NA		169

WATSON WYATT & COMPANY

MW CONSULTING	Consulting Services	NA	165
JOHN LAND ASSOCIATES INC	Consulting Services	NA	159
MARGARET M RENO	Consulting Services	NA	148
ADP	Payroll Services	NA	144
FRANCIS J KITZINGER	Consulting Services	NA	142
MELLON BANK	Consulting Services	NA	141
WEICHERT RELOCATION	Relocation Services	NA	140
STAR ENVELOPE	Printing Services	NA	136
NETVERSANT OF PHILADELPHIA	Telecommunications Services	NA	132
SURVEYSOURCE	Research Services	NA	131
ADMIRAL SECURITY SERVICES	Security Services	NA	123
CONCENTRA MEDICAL CENTERS	Human Resource Services	NA	123
THE PRESIDIO CORPORATION	Computer Consulting Services	NA	121
DLL SOLUTIONS INC	Consulting Services	NA	120
AIRBORNE EXPRESS	Courier Services	NA	119
ACCOUNTING AND BUSINESS	Professional Services	NA	117
VIRGIL P SABIN	Consulting Services	NA	117
FUTURTECH CONSULTING INC	Computer Consulting Services	NA	110
LAURA C MARGIOTTA	Consulting Services	NA	110
PEREGOFF & ASSOCIATES LLC	Consulting Services	NA	109
MAINLINE INFORMATION SYSTEMS INC	Computer Consulting Services	NA	102

MISCELLANEOUS 4,897

(473 ITEMS LESS THAN \$100,000)

TOTAL <u>\$16.811</u>

GRAND TOTAL \$45.040

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ANNUAL REPORT OF: PHI Service Company

For the Year Ended December 31, 2003

(In Thousands)

EMPLOYEE PENSIONS AND BENEFITS - ACCOUNT 926

INSTRUCTIONS:

Provide a listing of each pension plan and benefit program provided by the service company. Such listing should be limited to \$25,000.

Description	Amount	
Pension	\$	12,774
Medical		14,545
OPEB expenses		15,196
Supplemental Executive Retirement Plan		2,014
Accrued Vacation		4,034
Life insurance		892
Dental		1,279

Vision	172
Savings & Thrift 2,5	918
Payroll tax expenses 9,3	243
Education Plan	285
Long-Term Disability	514
Service Awards	60
Wellness	62
Employee Association	66
COBRA	(28)
Workman's Compensation Insurance 1,	531
Administration Fees	143
Deferred Compensation (4	133)
Employee deductions (1,6	517)
Other	87

TOTAL <u>\$ 63.937</u>

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ANNUAL REPORT OF: PHI Service Company

For the Year Ended December 31, 2003

(In Thousands)

GENERAL ADVERTISING EXPENSES - ACCOUNT 930.1

INSTRUCTIONS: Provide a listing of the amount included in Account 930.1, "General Advertising

Expenses", classifying the items according to the nature of the advertising and as

defined in the account definition. If a particular class includes an amount in excess of \$3,000 applicable to a single payee, show separately the name of the payee and the aggregate amount applicable thereto.

	Description	Name of Payee	Amount	
Radio Ads		Stanton Communications	\$	64
Newspaper Ads		National Advertising Placement		43
Newspaper Ads		Davis Advertising		28
Newspaper Ads		The News Journal		4
Miscellaneous				<u>15</u>
TOTAL			\$	154

ANNUAL REPORT OF: PHI Service Company

For the Year Ended December 31, 2003

(In Thousands)

MISCELLANEOUS GENERAL EXPENSES - ACCOUNT 930.2

INSTRUCTIONS:

Provide a listing of the amount included in Account 930.2, "Miscellaneous General Expenses", classifying such expenses according to their nature. Payments and expenses permitted by Section 321(b) (2) of the Federal Election Campaign Act, as amended by Public Law 94-283 in 1976 (2 U.S.C. Section 441 (b) (2)) shall be separately classified.

Description Amount \$1,798 Material expenses Meals & Entertainment 1,055 **Contractor Consulting** 1,025 Small Tools and equipment 768 280 Building facilities work 241 Sponsorships/Associations Employee expense reimbursement 70 **Publications/Subscriptions** 57 Utilities expense 46 Non-Cash Employee Small Gifts 43 General liability claims 32 Office equipment, maintenance & software 28 SAP maintenance costs 27 Membership Dues 24 Florist items 11 Other Miscellaneous expenses 290 <u>\$5,795</u> -35-

ANNUAL REPORT OF: PHI Service Company

For the Year Ended December 31, 2003

(In Thousands)

RENTS - ACCOUNT 931

INSTRUCTIONS:

Type of Property

Provide a listing of the amount included in Account 931, "Rents", classifying such expenses by major groupings of property, as defined in the definition of the Uniform System of Accounts.

Amount

Office Rents	\$ 16,981
Office Equipment and Computers	14,593
Vehicle Leases	2
Miscellaneous Rents	27
TOTAL	<u>\$ 31,603</u>

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ANNUAL REPORT OF: PHI Service Company

For the Year Ended December 31, 2003

(In Thousands)

TAXES OTHER THAN INCOME TAXES - ACCOUNT 408

INSTRUCTIONS: Provide an analysis of Account 408, "Taxes Other Than Income

Taxes". Separate the analysis into two groups: (1) other than U.S. Government taxes, and (2) U.S. Government taxes. Specify each of the various kinds of taxes and show the amounts thereof.

Provide a subtotal for each class of tax.

Kind of Tax Amount

(1)	Other Than U.S. Govern	ment Taxes		
	City of Wilmington		\$	15
	Sales and Use Taxes			895
	Property Taxes		_	643
		SUBTOTAL	\$	1,553
(2)	U.S. Government Taxes			
			<u>\$</u>	
		SUBTOTAL	\$	-
		TOTAL	<u>\$</u>	1,553

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ANNUAL REPORT OF: PHI Service Company

For the Year Ended December 31, 2003

(In Thousands)

DONATIONS - ACCOUNT 426.1

INSTRUCTIONS:

Provide a listing of the amount included in Account 426.1, "Donations", classifying such expenses by its purpose. The aggregate number and amount of all items of less than \$3,000 may be shown in lieu of details.

Name of Recipient	Purpose of Donation	Amount
United Way	Community Welfare	\$ 254
US Chamber of Commerce	Leadership Fund	100
Salvation Army	Community Welfare	63
Shore Memorial Hospital	Community Welfare	40
Edison Electric Institute	Sponsorship of Energy Convention	40
Junior Achievement	Community Welfare	34
The Nature Conservancy	Land protection efforts	25
Delaware Public Policy Institute	Community Welfare	25
Wilmington Country Club (Youth Golf Prg)	Community Welfare	25
Delaware State University	Capital Campaign	20
Communities in Schools of Delaware	Community Welfare	15
Delaware Volunteer Firemen's Assoc	Community Welfare	15
Community Foundation of Eastern Shore	Community Welfare	13
Maryland State Firemen's Assoc	Community Welfare	13
American Council for Capital Format	Community Welfare	11
Kingswood Community Center	Community Welfare	10
Boys & Girls Clubs of Delaware	Community Welfare	10
Faith Center	Community Welfare	10
Five Mile Beach Vol. Fireman's Assoc	Community Welfare	8
LPGA Urban Youth Golf Program	Community Welfare	8
United Negro College Fund	Community Welfare	8

American Red Cross	Community Welfare	7
Children & Families First	Community Welfare	6
Union Hospital	Community Welfare	5
Burn Foundation	Community Welfare	5
Center for Creative Arts	Community Welfare	5
American Institute for Public Service	Community Welfare	5
Delaware Museum of Natural History	Community Welfare	5
MBNA Educational Foundation	Community Welfare	5
National Black Caucus of State Legislators	Sponsorship	5
New Jersey State Vol. Firemen's Assoc	Community Welfare	5
PUMH Foundation Inc.	Community Welfare	5
Romare Bearden Foundation Inc.	Community Welfare	5
Delaware Nature Society	Community Welfare	4
National Association of Black Accountants	Sponsorship	4
Delaware State Fair	Community Welfare	3
Latin American Community Center	Community Welfare	3
National Coalition of 100 Black Women Inc.	Sponsorship	3
National Conf for Community & Justice	Sponsorship	3
Cecil County Arts Council	Community Welfare	3
Other Miscellaneous Donations		70
TOTAL		\$ 903

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ANNUAL REPORT OF: PHI Service Company

For the Year Ended December 31, 2003

(In Thousands)

OTHER DEDUCTIONS - ACCOUNT 426.5

INSTRUCTIONS: Provide a listing of the amount included in Account 426.5, "Other

Deductions", classifying such expenses according to their nature.

Description Name of Payee Amount

Retirement of IT Assets \$ 2,794

Loss on Disposal of Server ______51

TOTAL <u>\$ 2.845</u>

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ANNUAL REPORT OF: PHI Service Company

For the Year Ended December 31, 2003

(In Thousands)

SCHEDULE XVIII - NOTES TO STATEMENT OF INCOME

INSTRUCTIONS:

The space below is provided for important notes regarding the statement of income or any account thereof. Furnish particulars as to any significant increase in services rendered or expenses incurred during the year. Notes relating to financial statements shown elsewhere in this report may be indicated here by reference.

See Notes to Financial Statements, Schedule XIV, pages 19-20

PHI SERVICE COMPANY

Organization Chart

John M. Derrick Chairman

Dennis R. Wraase CEO

Thomas S. Shaw President & COO

William T. Torgerson
Executive Vice President & General Counsel

Andrew W. Williams Senior Vice President & CFO

> Beverly L. Perry Senior Vice President

> Joseph M. Rigby Senior Vice President

> William J. Sim Senior Vice President

> William H. Spence Senior Vice President

Anthony J. Kamerick Vice President & Treasurer

James P. Lavin Vice President & Controller

> Kenneth P. Cohn Vice President

Jill R. Downs Vice President

Albert F. Kirby Vice President

Barbara J. Williams Vice President

J. Mack Wathen Vice President

James S. Potts Vice President

George W. Potts Vice President

Kevin McGowan Vice President

Michael W. Maxwell Vice President

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PHI SERVICE COMPANY

Organization Chart (continued)

William M. Gausman Vice President

> Kirk J. Emge Vice President

Ernest L. Jenkins Vice President

Ellen Sheriff Rogers Vice President & Secretary

> Donna J. Kinzel Assistant Treasurer

> Jeffery E. Snyder Assistant Treasurer

Diana C. DeAngelis Assistant Secretary

Nina J. Clements Assistant Secretary

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PHI Service Company

Current Methods of Allocation

Described below are the methods used to allocate costs of the Service Company to Client Companies which cannot practicably be direct charged

Service Department

or Function <u>Basis of Allocation *</u>

Executive Management Blended ratio

Procurement & Supply Chain Material stock expense ratio

Vehicle Resource Management Vehicle \$ ratio

Facilities Services Square footage ratio for office space and

non-office space

Document Services Employee ratio

Real Estate Real estate investment ratio

Security Labor \$ ratio

Insurance Administration Blended ratio

Claims Administration Historical claims ratio

Regulatory Affairs Utility cost ratio

Property insurance and Asset cost ratio

miscellaneous insurance coverage

General liability insurance Labor \$ ratio

Directors and Officers insurance Asset cost ratio

Cost of Benefits Employee ratio

* Definitions of ratios follows Methods of Allocation pages

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PHI Service Company

Current Methods of Allocation (continued)

Service Department

or Function <u>Basis of Allocation *</u>

Compensation and Benefits Services Employee ratio

Personnel, Employment and Staffing Employee ratio

Employee/Labor Relations Employee ratio

Training and Management Development Employee ratio

Performance Improvement Employee ratio

Organizational Development Employee ratio

Legal Services Actual legal direct labor charges

Audit Services O&M ratio

Management of Customer Care Number of customers ratio

Special Billing Number of special bills ratio

Corporate Marketing O&M ratio

Voice Service Telephone ratio

Data Management Storage ratio

Operations Management CPU time ratio

Applications Support End user ratio

Desktop/Network Support End user ratio

IS General Management and Administration Blended ratio

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^{*} Definitions of ratios follows Methods of Allocation pages

Current Methods of Allocation (continued)

Service Department

or Function <u>Basis of Allocation *</u>

Government Affairs O&M ratio

Corporate Communications O&M ratio

Environmental & Safety Blended ratio

Delivery Services T&D O&M ratio

System Operations Services Kwh Output ratio

Maintenance Services Kwh Output ratio

Other Delivery Services T&D O&M ratio

Energy Business Management O&M ratio

and Administration

Merchant Functions Merchant Cost ratio

Supply Engineering and Support O&M ratio

Fuel Supply Function Kwh generated ratio

Accounts Payable Accounting Services Number of checks issued ratio

Payroll Accounting Services Number of employees paid ratio

Asset & Project Accounting Services Asset system cost ratio

All Other Financial Services O&M ratio

^{*} Definitions of ratios follows Methods of Allocation pages

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Definition of Service Company Current Allocation Methods

Ratio Title	Ratio Description

Employee Ratio A ratio the numerator of which is the number of employees of a

Client Company, the denominator of which is the number of employees in all Client Companies using the service. This ratio

will be calculated quarterly.

Square Footage Ratio

office space A ratio the numerator of which is the number of square feet of

office space occupied by a Client Company, the denominator of which is the total number of square feet of office space

occupied by all Client Companies using the service.

non-office space A ratio the numerator of which is the number of square feet of

non-office space occupied by a Client Company, the denominator of which is the total number of square feet of non-office space occupied by all Client Companies using the

service.

Telephone Ratio A ratio the numerator of which is the number of telephones

used by a Client Company, the denominator of which is the number of telephones used by all Client Companies using the

service.

CPU Time Ratio A ratio the numerator of which is the number of hours of CPU

time used for a particular system application, the denominator of which is the total number of CPU hours used by all companies. Costs are allocated to Orders based on this ratio. That cost is then either included in the cost of other Service Company services or directly routed to the appropriate Client

Company.

End User Ratio A ratio the numerator of which is the number of users of

computer systems within a Client Company, the denominator of which is the total number of users of computer systems

within all Client Companies using the service.

Labor \$ Ratio A ratio the numerator of which is the amount of labor \$ of a

Client Company, the denominator of which is total labor \$ for all Client Companies using the service. This ratio will be

calculated monthly.

Historical Claims Ratio A ratio the numerator of which is the total claims expense of a

Client Company, the denominator of which is the total claims

expense for all Client Companies using the service.

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Asset Cost Ratio A ratio the numerator of which is the total cost of assets in a

Client Company, the denominator of which is the total costs of assets for all Client Companies using the service. Assets are

limited to plant, property and investments.

O&M Ratio A ratio the numerator of which is the total direct (i.e., excludes

charges allocated by the Service Company) operations and maintenance expense, excluding depreciation and fuel costs, of a Client Company, the denominator of which is total direct operations and maintenance expense, excluding depreciation

and fuel costs, of all Client Companies using the service.

Revenue Ratio A ratio the numerator of which is the total revenues of a Client

Company, the denominator of which is the total number of customers for all the Client Companies using the service.

Number of Customers Ratio A ratio the numerator of which is number of customers served

by a Client Company, the denominator of which is the total number of customers for all Client Companies using the

service.

Number of Utility Customers Ratio A ratio the numerator of which is number of utility customers

served by a Client Company, the denominator of which is the total number of utility customers for all Client Companies

using the service.

Nuclear Installed Capacity Ratio

A ratio the numerator of which is the nuclear facility installed

capacity of a Client Company, the denominator of which is the total nuclear facility installed capacity of all Client Companies

using the service.

Materials Stock Expense Ratio A ratio the numerator of which is the materials stock expense

of a Client Company, the denominator of which is the total materials stock expense of all Client Companies using the

service.

Real Estate Investment A ratio the numerator of which is the cost of real estate leases

and land and buildings owned by a Client Company, the denominator of which is the total cost of real estate leases and land and buildings for all Client Companies using the service.

Number of Special Bills Ratio A ratio the numerator of which is the number of special bills

issued for a Client Company, the denominator of which is the total number of special bills issued for all Client Companies.

Utility Asset Cost Ratio A ratio the numerator of which is the total cost of utility assets

in a Client Company, the denominator of which is the total costs of utility assets for all Client Companies using the

service.

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T&D O&M Ratio

A ratio the numerator of which is the total direct (i.e., excludes charges allocated by the Service Company), operations and maintenance expense, excluding depreciation and fuel costs, of a Transmission and Distribution Client Company, the denominator of which is total direct operations and maintenance expense, excluding depreciation and fuel costs, of all Transmission and Distribution Client Companies.

Kwh Generated Ratio A ratio the numerator of which is the number of kilowatt hours

generated by a Client Company, the denominator of which is the total number of kilowatt hours generated by all Client

Companies using the service.

Kwh Output Ratio A ratio the numerator of which is the number of kilowatt hours

purchased and generated by a Client Company, the

denominator of which is the total number of kilowatt hours purchased and generated by all Client Companies using the

service.

Merchant Cost Ratio A ratio the numerator of which is the dollar amount of direct

charges of the merchant function to a specific Client Company, the denominator of which is the total dollar amount of direct charges of the merchant function to all Client Companies using

the service.

Vehicle \$ Ratio A ratio the numerator of which is the dollar amount of vehicle

charges in a specific Client Company, the denominator of which is the total amount of vehicle charges in all Client

Companies using the services.

Blended Ratio A composite ratio which is comprised of an average of the

Employee Ratio, the Labor \$ Ratio, and the Asset Cost Ratio,

for all Client Companies using the service.

Number of Checks Issued Ratio A ratio the numerator of which is the number of checks issued

for a Client Company, the denominator of which is the total number of checks issued for all Client Companies using the

service.

Number of Employees Paid Ratio A ratio the numerator of which is the number of employees

paid for a Client Company, the denominator of which is the total number of employees paid for all Client Companies using

the service.

Asset System Cost Ratio A ratio the numerator of which is the total cost of assets for a

Client Company on the asset & project system, the

denominator of which is the total cost of assets for all Client Companies using the service on the asset & project system.

Data Storage Ratio A ratio the numerator of which is the gigabytes of data storage

space used for a particular system application, the denominator of which is the total gigabytes of data storage space used for all system applications. Costs are allocated to Orders or Cost Centers based on this ratio. That cost is then either included in the cost of other Service Company services or directly routed

to the appropriate Client Company.

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ANNUAL REPORT OF: PHI Service Company

For the Year Ended December 31, 2003 (In Thousands)

ANNUAL STATEMENT OF COMPENSATION FOR USE OF CAPITAL BILLED

Company	Percent	Allocation of Indirect Interest *	Total Allocation of Interest
Delmarva Power & Light Company	37.3%	\$201	\$201
Atlantic City Electric Company	30.9%	166	166
Potomac Electric Power Company	9.8%	53	53
Conectiv Delmarva Generation, Inc.	9.8%	53	53
Delaware Operating Services Company	4.3%	23	23
Conectiv Energy Supply, Inc.	2.0%	11	11
Potomac Energy Services, Inc.	1.9%	10	10
Conectiv Bethlehem LLC	1.5%	8	8
Conectiv Atlantic Generation, LLC	1.1%	6	6
Thermal Energy Limited Partnership	0.6%	3	3
Conectiv Properties and Investments, Inc.	0.2%	1	1
Atlantic Southern Properties	0.2%	1	1
Potomac Capital Investment Corporation	0.2%	1	1
Conectiv Thermal Systems	0.2%	1	1
TOTAL	100.0%	<u>\$538</u>	<u>\$538</u>

^{*} Reflects average BLENDED rate for the year.

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ANNUAL REPORT OF: PHI Service Company

SIGNATURE CLAUSE

Pursuant to the requirements of the Public Utility Holding Company Act of 1935 and the rules and regulations of the Securities and Exchange Commission issued thereunder, the undersigned company has duly caused this report to be signed on its behalf by the undersigned officer thereunto duly authorized.

	PHI Service Company
	(Name of Reporting Company)
By:	JAMES P. LAVIN
•	(Signature of Signing Officer)

James P. Lavin, Vice President & Controller

(Printed Name and Title of Signing Officer)

Date: April 30, 2004